

DCP 267 Working Group Minutes

Meeting Name	DCP 267 Working Group
Meeting Number	02
Date	18 July 2016
Time	10:00am
Venue	Web-Conference

Attendee	Company
Claire Hynes [CH] (Chair)	ElectraLink
Dan French [DFR]	npower
Emma Hegarty [EM]	SSE
Jonathan Hawkins [JH]	Utility Warehouse
Paul Hart [PH]	UK Power Networks
Piers Merritt [PM]	British Gas
Easton Brown [EB]	EDF
Dan Fittock [DF] (Secretariat)	ElectraLink

Apologies	Company
Julia Jeffreys	Spark Energy
Helen Fosberry	Eon

1 ADMINISTRATION

- 1.1 The Working Group reviewed the “Competition Law Dos and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.

2 WORKING GROUP ANALYSIS OF THE DCP 267 CHANGE PROPOSAL

- 2.1 The Working Group reviewed and comment on the DCP 267 consultation collated responses which act as Attachment 1.
- 2.2 The Working Group highlighted the following points:
 - “(e) (where available) a police report or crime reference number” would be better worded as “(e) if available, a police or crime reference number”. One Working Group member agreed to check if the wording ‘(where available)’ was taken from Schedule 23 ‘Revenue Protection Code of Practice’.

ACTION 02/01: PM

- A respondent noted that they would like a witness statement included within the definition. However, the Working Group considered that a witness statement is already covered from a site visit and there is nothing to stop a witness statement being provided in the current wording of the drafting.
- A respondent noted that they were worried about diluting the standard of evidence. The Working Group noted that this definition forms a minimum standard and that Parties could

take further actions if they felt this necessary. The Working Group requested that the secretariat highlight this point in the change report.

ACTION 02/02: ELECTRALINK

3 NEXT STEPS

3.1 The DCP 267 Working Group agreed the next steps as follows:

- Update the DCP 267 change report based on discussions at today's meeting;

ACTION 02/03: ELECTRALINK

- Submit the draft legal text to the DCUSA legal advisor for a period of two weeks;
- Circulate the change report to the Working Group with the revised legal text for final review for a period of one week; and
- Submit the change report to the August DCUSA Panel.

ACTION 02/04: ALL

4 ANY OTHER BUSINESS

4.1 There were no items of any other business.

5 NEXT MEETING

5.1 There are no further meetings scheduled.

ATTACHMENTS

- Attachment 1 – DCP 267 Consultation Collated Responses with Working Group Comments

APPENDIX A: SUMMARY OF ACTIONS**NEW AND OPEN ACTIONS**

Action Ref.	Action	Owner	Update
02/01	Check if the wording '(where available)' was taken from Schedule 23 'Revenue Protection Code of Practice'.	Piers Merritt	
02/02	Highlight in the report that the 'Confirmed Theft' definition acts as the minimum standard and does not prevent parties from taking further actions.	ElectraLink	
02/03	Update the DCP 267 change report based on discussions at today's meeting	ElectraLink	
02/04	<ul style="list-style-type: none"> • Submit the draft legal text to the DCUSA legal advisor for a period of two weeks; • Circulate the change report to the Working Group with the revised legal text for final review for a period of one week; and • Submit the change report to the August DCUSA Panel. 	All	

Action Ref.	Action	Owner	Update
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01/01	Draft a skeleton DCP 267 consultation	ElectraLink & Piers Merrit	Completed.
01/02	<ul style="list-style-type: none">• Circulate the consultation to the Working Group for review and sign off ex-committee;• Issue the consultation for a period of three weeks in May 2016; and• Meet to consider the consultation responses in June 2016.	All	Completed